

Directors Report  
*June 20, 2019 Trustee Meeting*

**Personnel**

Part-time security guard seems to be working out well; so far, so good.

Canvass letters went out to the Senior Account Clerk (permanent part-time) candidates on the Civil Service list June 5<sup>th</sup> and are due back June 21. One of three respondents so far is interested in the position out of 7 letters sent out.

Cleaning Person Replacement - made contact with Workforce Development. May have someone willing to complete the year when Bruce leaves August 1<sup>st</sup>. Bruce will continue doing maintenance if we do not find someone else for that portion of what he did.

**Programs/ Services/Outreach**

I've not heard back from Neil Davidoff (one of Manus & Annie Davidoff's grandchildren) on how he and his siblings would like to proceed with donating a plaque in remembrance of their grandfather/parents for placement somewhere in the Library.

Poet Laureate & Dove Unveiling event 6/15/19 went very well; many faces not seen here before that we hope will come again.

Looks as though the Little Free Library waterproofing may need to be looked at; it has not held up well to all this rain we've been having. FOGS are on it.

**Policy**

Another draft of the language for signage for use of the outdoor space for your review prior to posting.

**New Building:**

Village is aware that runoff from the Village Lot continues to create a hazardous condition across the library parking lot as snow melts or rain runs down from that lot and freezes in the colder weather. An email response said they would take a look at it. I have heard of no further action in-the-works.

We have volunteer painters in-the-waiting for the next stretch of dry weather to add a 2<sup>nd</sup> coat of white paint to the fence and to paint the trash/recyclables shed.

A Sullivan Renaissance crew member and Helen, Mary and I did a major weeding of all the flower & plant beds yesterday so they are all in good shape. We will need to get a delivery of mulch before Sullivan Renn binders are due July 29<sup>th</sup>.

One of the two book arches – the big one – is almost ready to be re-installed. We are working out the logistics of having the book sit higher than it was (which was not to the specifications; it was too low) with Todd Sonnenschein in consultation with Delta. Still no ETA at this point.

Storage Shed - will speak to Bruce about building a ramp. FOGS put window boxes on the west-facing side; they look lovely; FOGS donated the boxes and their contents as well as many plantings throughout our garden areas: the Story Garden, in the pots and in the bioswale. The library also purchased some with our Flower Dollars and the Friends of the Library have agreed to spend up to \$300 on plants. The paint has been purchased for the shed; we just need a couple of dry days to get that and a 2<sup>nd</sup> coat of paint on the fence.

### Punch List

The leak on Broadway is worsening but is occurring in different spots than it had been prior to the sign repair. Glenn Smith came and looked at the state of that with Bruce 5/25. I hope to hear from hi soon as to how he advises that we get rid of those leaks.

DASNY was sent a strongly worded email last night that included deadlines on the outstanding issues:

- Propane tanks buried too shallowly
- The installation of the wrong thermostats for the HVAC system
- The leaking outside and of late not the inside of the vestibule.

I have a call into Marvin Newberg as to where to go from here based on how they respond and if they do or do not work to the outlined deadlines. The Board needs to decide how to proceed on pursuing corrective action by DASNY in the worst case scenario.

Todd S. is waiting for the appropriate temperature & the rain to stop to repaint the rear upper portion of the west side of the brick building exterior. He may need to put some kind of base coat/sealer on first to make it adhere correctly there.

### Landscaping/Stage

Bid documents for the stage were released. I will also bring a set to tonight's meeting

### Friends of the Library

Marvin attended their May meeting. Lots going on; a lot of interest in their StoriArts basket/raffle.

### Banking/Finance

Note the \$95,000 in the 2019 budget appropriated from the unallocated 2018 fund balance will be listed on the bottom of the last page of the monthly financial statement. I had not noticed that on the earlier 2019 financial statements. It had been lumped in with 'Other Income' – which it is not.

### Grants

Waiting on the weather to close out the SC Plans & Progress Grant & Mural – (reimbursement grant) Grant does not close out until mid-2019

Working on our 2<sup>nd</sup> Sull. Renn. Maintenance grant (\$500 plus flower \$ and bulb \$) as we continue to develop Vera's Story Garden.

### RCLS & Technology

The search continues/was extended for a replacement for Robert Hubsher, RCLS Director, who retired in April. We are looking at getting HotSpots at EBCPL that patrons can check out and use at home. We are also looking at replacing the PAC in the children's room with a wall-mounted unit instead. That will free up the desk space that PAC is on for us to add a PC for parents/adults of children using the children's room to use (only those adults)

## **SUPLA**

The Library Delivery-By-Mail Program – looks like we will be receiving the \$8,000 for Year One postage from Aileen Gunther. The only downside is that the process will be similar to that we undertook for the CCAP funds. Not finalized yet, but very promising.

### **First Sullivan County Youth Book Festival: Saturday, May 25, 2019 from 10am-4pm**

Did not receive the Healthy Communities grant from Sull Renn to help pay for some printing costs and stilt-walkers that day. Planning to do it again Memorial Day Weekend Saturday, 2021

## **Library Newsletter / PR**

Next Issue - Summer.

## **2019 Budget Vote & Election**

Proposed New Date: Wednesday, October 2<sup>nd</sup> Will start the budgeting process for 2020 soon.

## **Security**

Building Safety Monitor hired.

## **Contracts**

RFP for sealing and restriping the parking sent out. Those proposals are due June 28th.

Respectfully submitted,  
Mary Paige Lang-Clouse 6/20/19