

Ethelbert B. Crawford Public Library

Trustee Meeting Minutes — November 19, 2015

Approved December 17, 2015

The meeting was called to order at 6:03 by President Lynn Skolnick. Member present included Lynn Skolnick, Marvin Rappaport, Sari Rosenheck, Marcia Raponi, Terry Epstein, Steve Sharoff, and member-elect, Chris Cavello. Connie Keller was not in attendance.

Lynn called for a motion to approve the minutes of September 17, 2015. Marcia moved to accept the minutes as presented. Sari seconded the motion. A vote was taken and passed unanimously.

The minutes of the October meeting were in need of two corrections. Sari missed the October meeting due to knee surgery. We are pleased to have her back. When the awards from the RCLS brunch were credited for Joanna, I inadvertently omitted the fact that Mary Paige also received an award as an outstanding trustee. We recognize Mary Paige's outstanding performance and are very proud of her accomplishments and her award.

Sari approved the vouchers for bills to be paid and moved to pay all bills presented. A discussion ensued. Marcia seconded the motion and it passed unanimously.

Committee Reports (see director's report)

- Building and Grounds

Parking lot signage was discussed. We want to accommodate the public while our primary concern is maintaining space for library patrons. Our lighting seems to be inadequate. We will investigate that issue. Our signage is coming along with other issues from the punch list. The community room floor issue was recognized and will be dealt with. Marcia reported about our "Mickey" clock. The body is on but his arms and legs have yet to be put on.

- Strategic Plan

A change has been made in objective #3 of goal #4. It currently states, "Joanna will be responsible to ..." That will be changed to read, "the library director, in consultation with the youth services librarian..." A motion was made by Sari to accept the change and seconded by Steven Sharoff. It passed unanimously.

- Social Media Policy

This policy remains tabled.

New Business

The board room also houses local historical books and the policy governing the use of this room needs to be reevaluated.

The Board provided food & beverages at the November 10th "Friends" meeting in appreciation for all that they do for our library - belatedly for 'Friends of the Library Week' which was 10/18/15 – 10/24/15 (in the midst of the new library ribbon-cutting & re-opening).

The December 17 meeting will begin at 5:00 p.m. in order to finish early enough to have dinner afterwards to say good-bye and thank you to Terry for her years of service on the board.

The Meeting Room policy was sent out, and we're unclear about eligibility for use by the public. It has been tabled until the December meeting when all members are to come, having reviewed the draft policy, and be prepared to comment on any items we feel need to be clarified.

Having no further business, the meeting adjourned until our next meeting on December 17, at 5:00 p.m.

Respectfully submitted,

Terry M. Epstein