

Ethelbert B. Crawford Public Library Board Meeting Minutes
January 20, 2022
4:30pm via Zoom

Meeting called to order by President Lynn Skolnick at 4:31 p.m.

Board Members Present: Lynn Skolnick, Marvin Rappaport, Steven Sharoff, Marcia Raponi, Sari Rosenheck, Connie Keller and later joined by Steve White.

Approval of Agenda: motion made by Connie Keller, second by Marcia Raponi. All were in favor.

Approval of Minutes of December 16, 2021 meeting: Marcia made motion to approve; second by Marvin. All were in favor.

Correspondence: Renewal Applic. for Real Property Tax Exemption in NYS (mail) Due: 3/1/22

Public Comment: none

Voucher Approval (Raponi) Marcia made motion; Connie seconded. All were in favor.

Bills to be Paid and Financials: Mary Paige explained that Covid 19 payroll credit should not have been taken in 2021 but that we were advised to wait for a notice from the IRS as to how to correct.

Motion to pay bills and accept financials was made by Sari, second by Marvin. All were in favor.

Committee Reports

Programming: attach Connie's Program Committee Report and, in addition, David Gold will be scheduled April 28th to discuss his book.

Building & Grounds: attach Marcia's report. Marcia reported that Village parking lot is better but more needs to be done. Mary Paige is still looking for company to use camera to look at roots in pipes. Septic Surgeons was suggested.

Policy- date set for next meeting: February 2nd at 10:30 am

Other Reports

Youth Services -see Cheryl's Report

IT no report-looking to employ.

Monthly Statistics- periodicals were up, new patrons up, new e-patrons up and young adult fiction/non-fiction up.

Friends of the Library - January 11th meeting attended by Lynn Skolnick-see minutes of Friends' meeting posted.

Director's- See written report. Mary Paige praised Ciera Moore for her outstanding response to teen who passed out in library December 30th. She kept calm and spoke with parent on the phone after

ambulance was called. Teen was okay; she had not eaten. Mary Paige noted that there has been a person that was trespassed some time ago in and out of library recently whose behavior will be watched; Village police were alerted.

Reorganization of Board of Trustees a. Election of Officers: President, Vice President, Secretary & Finance Officer

Lynn Skolnick, President, Marcia Raponi, Vice-President and Steven Sharoff, Treasurer. No one volunteered to be Secretary. Lynn suggested that those responsibilities be rotated. Connie Keller to take minutes for this meeting.

Motion made to accept new officers and arrangement for Secretary made by Marcia, second by Marvin. All were in favor.

Lynn suggested that Joan Booth, 49-year part-time employee, continue to receive 5 days of vacation and sick days even though she works 3 days per week as a Loyalty reward. Motion made to accept by Marcia, second by Marvin. All were in favor.

Appointment of Attorney – Marvin Newberg*

Appointment of Auditor- Cooper Arias*

Designation of Official Newspaper Sullivan County Democrat*

Designation of Monthly Meeting Schedule: 3rd Thursday at 4:30 pm*

Voucher Schedule and Friends' meeting Schedule is on Board Portal

Motion to accept the above appointments* was made by Marvin Rappaport, second by Steve White. All were in favor.

Committee Appointments:

Building and Grounds: Marcia, Steve White, Harvey and Bruce

Budget and Finance: Steve White and Steven Sharoff

Personnel: Sari, Marvin and Lynn

Policy: Marcia, Marvin and Connie

Programming: Connie, Carly, Steve Sharoff and Sari

Old Business

Mary Paige suggested that since Covid numbers are going down that there we start gradually reintroducing in-person activities for children and teens

Motion to move into Executive Session for Legal Update made by Sari and seconded by Marcia. All were in favor. The board went into Executive Session at 5:17 pm

Motion for Board to come out of Executive Session was made by Marcia, second by Steve Sharoff. All were in favor. Board came out of Executive Session at 5:32 pm.

New Business

Next Budget Vote and Trustee Election is October 12, 2022 from 3pm-8 pm Steve White and Lynn Skolnick are up for re-election.

Sullivan Renaissance Webinar and grant funding opportunities was briefly discussed.

Motion to adjourn was made by Sari, second by Steve White. All were in favor.

Adjourned at 5:36 pm

Respectfully submitted,
Connie Keller