

Ethelbert B. Crawford Public Library

Trustee Meeting Minutes - November 16, 2017

Approved December 21, 2017

The meeting was called to order at 5:14 by President Lynn Skolnick. Members present included Marcia Raponi, Marvin Rappaport, Steve Sharoff, Connie Keller and Christine Cavello. Member absent was Sari Rosenheck.

At 5:15 a motion to go into executive session was made by Connie and Marcia seconded the motion. Motion passed unanimously.

At 5:18 Marcia made a motion to come out of executive session and it was seconded by Connie. Motion passed unanimously. There was a motion to approve the recommendation that was made in executive session regarding personnel.

**Approval of Minutes**

Lynn called for a motion to approve the minutes of October 19, 2017. Marcia moved to accept the minutes as presented, Connie seconded the motion. The motion passed unanimously.

**Correspondence**

The Elks newsletter has our upcoming visit in it.

**Public Comment**

None

**Voucher approval**

Lynn motioned to approve the vouchers and Marcia seconded and it passed unanimously.

**Bills to be paid**

Marvin motioned to approve the bills and it was seconded by Christine. It passed unanimously.

**Committee Reports**

**Programming** (see attached)

Suggestions were made for possible programming. February—black history, March-women's history.

**Building and Grounds** nothing new since last month.

**Friends Liaison** no November meeting.

**Policy** will meet soon. Three different policies need to be done.

**Director's report** (see attached)

Emails have been sent to landscaper by director and the library's lawyer.

**Approval of Transfer of Funds**

Steve motioned to approve the change order for the solar parts and labor. The motion was seconded by Marvin. It passed unanimously.

**Fundraising**

Continue to sell pavers.

Motion to adjourn at 6:15 pm by Connie, seconded by Steve and passed.

Next Meeting: December 21, 2017 at 5:15 pm

Respectfully submitted by Christine Cavello