

EBCPL Library Board of Trustees
Draft Meeting Minutes-November 20,2023

Meeting called to order by Maureen O`Meara at 4:30. Present Maureen O`Meara, Marcia Raponi, Lisa Clark, Rebecca Kemp, Rich Arnold, Melanie Olson, and MP Lang-Clouse.

Approval of Agenda: Motion by Marcia Raponi, seconded by Melanie. Motion carried. (6,0)

Approval of Minutes from the following meetings Regular Meeting October 19, Special Meetings October 23rd and November 2nd: Motion by Maureen, seconded by Rich. Motion carried. (6,0)

Correspondence: J. Margolis Donation

Public Comment: None.

Voucher Approval: Motion by Rebecca, seconded by Marcia. Motion carried. (6,0)

Approval of Financials: Motion by Melanie, seconded by Maureen. Motion carried. (6,0)

Bills to be Paid: Motion by Maureen, seconded by Rich. Motion carried. (6,0) Motion to hold \$2,500 from final payment to Billman-Ross until project completed. Motion by Maureen, seconded by Marcia. Motion carried. (6,0)

Reports/ Committees:

Programming: Met the first Wednesday in November. Started reviewing for next quarter calendar. Suggestions of astronomy program, Salzberg Music Institute for a violin duet performance, nature walk in winter with animal tracks, Peter Fletcher classical guitarist scheduled and watercolor class.

Policy: Did not meet.

Building and Grounds: Mickey Mouse clock outdoors in process of repair. Hardie board siding still needs work. Danielle experiencing echo & sound traveling in & out in new office without walls to the ceiling; working on solutions.

Personnel: Did not meet.

Youth Services: Report submitted by Mariana Sprouse.

IT Report: Report submitted by Leo Torres.

Monthly Statistics: Report submitted.

Friends of the Library: Rich attended the November 14 meeting. There was no quorum. New members and new officers needed and advertising in the Hoot and eblast for same.

Recommended birthday donations on Facebook as a fund raiser. Rich also attending the December 12 meeting.

Directors Report: Staff development session scheduled on November 29 regarding Creating Safer Libraries. Search for full-time youth services clerk and part-time principal account clerk continues. Part time library page resigned. Narcan boxes in place; none have been used so far.

Unfinished Business:

Motion to accept Bylaws Amendment presented October 23,2023 by Rich, seconded by Maureen. Motion carried. (6,0)

Reschedule Board member photo until after new Board in place.

2024 Budget Vote and Trustee Election follow-ups discussed.

New Business:

Motion to accept proposal from Atlas Security Services regarding hiring of security guard. Motion by Maureen, seconded by Rich. Motion carried. (6,0).

Staff luncheon on December 18th 12:00-1:30. Board to split cost; desserts will be needed. Maureen will get back regarding the cost and contact her about desserts.

Velma K. Moore award to Lynn Skolnick at 4:30 on 12/12 in recognition of her years of service and contribution to the Board.

Motion to accept the 2024 Holiday and Summer Sunday schedule to be submitted to RCLS. Motion by Marcia, seconded by Maureen. Motion carried. (6,0).

Adjournment: Motion by Melanie, seconded by Marcia. Motion carried. (6,0) Meeting adjourned at 5:38.

December Reminders: Friends of the Library 12/12/23: Rich Arnold

Vouchers: Melanie Olson.

Respectfully submitted,

Lisa Clark

December 15,2023